

**Procedure:**

1. Submit by email completed Application Form with supporting documents to Certification Chairman.
2. Upon receipt approval notice from Certification Chairman, pay Application Fee US\$50 by PayPal or credit card in IPAT’s website Certification Page or call IPAT Office (817-251-1185) to give your credit card details.
3. Email payment receipt to the IPAT Office Manager at **office@ipatinc.org**, indicate for Certification application.
4. Upon receipt of funds, Certification Chairman will email digital Certification Certificate to applicant.

**Application documents**

Submit photographs proof in a Word, PDF or Power Point document for the following. Type the heading for each topic followed by photographs :

1. A recent photograph of yourself clearly showing your face.
2. Resume of your Art Education in porcelain and/or other media.
3. Actively teaching porcelain art for two years (24 months) and currently teaching porcelain painting.
4. A published article or interview on your teaching of porcelain art in electronic or printed format.
5. Three of your students holding examples of their painting done under your guidance.
6. Your teaching facility with a class in session.

**Signature** of one current IPAT member to testify that you have been actively teaching for two years.

Name \_\_\_\_\_ IPAT # \_\_\_\_\_ Signature \_\_\_\_\_

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**Applicant must remain as IPAT member in order to use IPAT's certifications, credentials and privileges.**

Name: \_\_\_\_\_ IPAT # \_\_\_\_\_ Signature \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

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**For Office Use Only**

Application screened by \_\_\_\_\_ Date \_\_\_\_\_

Approved by Certification Chairman \_\_\_\_\_ Date \_\_\_\_\_

Certificate emailed by \_\_\_\_\_ Date \_\_\_\_\_